

Minutes
BROWN COUNTY TRANSPORTATION COORDINATING COMMITTEE
Monday, February 23, 2015
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
10:00 a.m.

ROLL CALL

Diana Brown	<u>x</u>	Sandy Popp	<u>Exc</u>
Vinnie Caldara	<u>x</u>	Cole Runge	<u>x</u>
Corrie Campbell	<u>x</u>	Mary Schlautman	<u>x</u>
Brandon Cooper	<u> </u>	Julie Tetzlaff	<u>x</u>
Mallory Cornelius	<u>Exc</u>	Lisa VanDonsel	<u> </u>
Pat Finder-Stone	<u>x</u>	Derek Weyer	<u> </u>
Patty Kiewiz	<u>x</u>	Tina Whetung	<u>x</u>
Greg Maloney	<u>x</u>	Genny Willemon	<u> </u>
Tammy Marcelle	<u>Exc</u>	John Withbroe	<u> </u>
Barbara Natelle	<u> </u>	Vacant – BC Exec.	<u> </u>

OTHERS PRESENT: Lisa J. Conard, Essie Fels, and Christel Giesen

C. Runge opened the meeting at 10:00 a.m.

ORDER OF BUSINESS

C. Runge introduced Corrie Campbell as the new TCC member representing the Brown County Board. Tammy Marcelle, a paratransit user, was also appointed to the TCC. Her first meeting will be in June of 2015.

1. Approval of the December 1, 2014, Transportation Coordinating Committee (TCC) meeting minutes.

A motion was made by G. Maloney, seconded by M. Schlautman to approve the December 1, 2014, Transportation Coordinating Committee (TCC) meeting minutes. Motion carried.

2. Discussion and action regarding Brown County's Section 85.21 Specialized Transportation Assistance Application for FY 2015.

C. Giesen provided the TCC a summary of the State 85.21 program. The Brown County Aging and Disability Resource Center (ADRC) is expected to receive \$505,048 in 2015, which will provide service to county residents who are ages 60 and older, disabled, or both.

The ADRC issued a Request for Proposals (RFP) for the provision of a large-scale specialized transportation service within Brown County. This service is currently being provided by Red Cross. One entity, N.E.W. Curative, submitted a proposal. The committee reviewing the proposal was comprised of ADRC staff, an ADRC Board Member who has a family member using Red Cross, Lisa Conard (Brown County Planning), and Sandy Popp (Options for Independent Living). It was the consensus of the committee that N.E.W. Curative could meet the conditions identified in the RFP. The 85.21 proposal, which reflects awarding the contract to N.E.W. Curative, will be provided to the ADRC Board of Directors for approval.

consideration. If approved, ADRC staff will submit the plan to the State of Wisconsin. If all goes as scheduled, the ADRC will issue a notice of intent to award the contract to N.E.W. Curative. The contract would begin on July 1, 2015.

C. Giesen stated that she was very pleased with the quality of the proposal submitted by N.E.W. Curative and with the commitment of Red Cross staff and volunteer drivers.

In addition to this, the ADRC will continue to allocate funds to agencies that have traditionally offered smaller-scale transportation services such as the Salvation Army (shopping), Brown County Human Services Department (van drivers), and others.

(The ADRC's detailed proposal for the distribution of 85.21 funds is attached to the end of the minutes)

A motion was made by P. Finder-Stone, seconded by T. Whetung, to approve Brown County's Section 85.21 Specialized Transportation Assistance Application for FY 2015. Motion carried.

Chairperson C. Runge stated that he will prepare a letter on behalf of the TCC that reflects the TCC's approval of the application.

3. Discussion regarding the status of the State of Wisconsin Legislative Audit Bureau's audit of Medical Transportation Management, Inc. (MTM)¹.

C. Runge stated that he was informed by S. Popp that the state's independent living centers recently met with area legislators to discuss issues regarding people with disabilities. He stated that the legislators did not know the status of the audit, so we should continue to assume that the audit will be completed by the spring of 2015. He stated that information about the audit will be forwarded to the committee members when it is made available.

4. Round robin discussion about paratransit service².

V. Caldara stated that MV will be moving its central operation to a location on Radisson Street (northeast of the Metro Transportation Center). The new site is more centrally located in respect to client homes and popular destinations. MV will now be able to reach N.E.W. Curative in eight minutes where currently it is a 25 minute trip.

P. Finder-Stone stated she was happy to hear that N.E.W. Curative would be taking on the Red Cross Transportation Program.

G. Maloney asked if paratransit clients are dropping out of the Green Bay Metro paratransit program.

V. Caldera stated he has not noticed a decline in membership. Clients move out of the area, but new clients are added to the program on a regular basis.

¹ MTM is the private transportation broker hired by the Wisconsin Department of Human Services to coordinate Non-Emergency Medical Transportation (NEMT) services for qualifying Medicaid and BadgerCare Plus clients.

² Discussion under this item is in regard to the paratransit program offered by Green Bay Metro to qualifying clients under contract with MV Transportation, a private transportation company.

J. Tetzlaff, T. Whetung, M. Schlautman, C. Giesen, C. Campbell, D. Brown stated they have had no problems with MV this quarter.

J. Tetzlaff stated that MV staff and drivers have been doing a good job.

J. Tetzlaff asked for clarification regarding the agency fare (\$13.00) and the non-agency fare (\$3.00).

The committee discussed trip scenarios and fare types. One scenario discussed was a CP Center client traveling from home to the CP Center using money from a federally-funded program. In this situation, an agency rate will be charged. If the same CP Center client travels from the CP Center to the grocery store and does not use federal funds to pay for the trip, the client will be allowed to pay the \$3.00 rate.

P. Kiewiz noted that there will be some changes at the pass and ticket outlets (e.g. Shopko). The high number of pass and ticket options that are currently available is confusing for the outlets' staff and paratransit clients. Paratransit clients will now be encouraged to mail a check directly to Metro for the purchase of tickets. Metro will then mail the tickets to the clients.

D. Brown stated that N.E.W. Curative will be looking at establishing an agency fare.

C. Giesen asked if the two MCOs (Managed Care Organizations) covering Brown County have contacted Green Bay Metro about providing transportation to the clients under Family Care. (Family Care will begin in Brown County on July 1, 2015.)

P. Kiewiz stated that Green Bay Metro has not been contacted.

C. Campbell asked about Family Care and transportation options.

C. Giesen noted that the MCOs will receive transportation funds at a per capita rate for Family Care clients. MCOs are also free to negotiate with transportation providers.

E. Fels noted that Metro staff recently held two public outreach meetings entitled "Meet with the Transit Director". P. Kiewiz stated that staff from Syble Hopp and N.E.W. Curative attended along with several fixed route riders. Staff did not receive any questions or comments regarding the paratransit program.

5. Other matters.

C. Runge asked about the status of the Section 5310 Program project agreement between N.E.W. Curative and Metro. (N.E.W. Curative was awarded CY 2015 funds to cover 80% of the cost of two new vehicles.)

P. Kiewiz has received a signed copy of the agreement from N.E.W. Curative, and she will process it through FTA's grant management software (TEAM) after the agreement is signed by the Green Bay Transit Commission Chairperson.

The current dates for the remaining TCC meetings in 2015 are:

Monday, June 8, 2015

Monday, September 14, 2015

Monday, December 14, 2015

Green Bay Metro Transportation Center

901 University Avenue

Green Bay, Wisconsin

10:00 a.m.

6. Adjourn.

C. Runge closed the meeting at 10:34 a.m.